



## **Ewanrigg Junior School Charging and Remissions Policy**

All education during school hours is free. We do not charge for any activity undertaken as part of the National Curriculum.

### **Voluntary contributions for activities as part of the Curriculum**

When organising school trips, visits or workshop activities which enrich the curriculum and educational experience of the children, the school invites parents to contribute to the cost of the activity. All contributions are voluntary. If we do not receive sufficient voluntary contributions, we may have to cancel the activity.

If a parent wishes their child to take part in a school trip or event, but is unwilling or unable to make a voluntary contribution, the child is still allowed to participate fully in the trip or activity as long as parental consent has been given and the activity or trip can go ahead.

If appropriate and funds allow, the school may pay a proportion of the costs in order to support a visit. Parents have a right to know how each trip is funded. It needs to be noted however that Pupil Premium monies are generally used to reduce the overall cost of activities or visits and not used per individual child. The priority for Pupil Premium monies in our school to provide extra staffing – see Pupil Premium Strategy Plan on our website.

## **Music Tuition**

All children study music as part of the normal school curriculum. We do not charge for this. Individual or group music tuition if this is not part of the National Curriculum is also presently without charge as are any music after school clubs or choirs.

## **Swimming**

The school endeavours to organise swimming lessons for all children in all year groups as, living close to the coastline, swimming is a school priority. Lessons take place in school time and are part of the National Curriculum and are free of charge. Transport to and from swimming is also free of charge.

## **Extended School Services**

The school provides a Before School Club, which at present is grant funded and therefore free for parents and a Summer School Club for the pupils who attend the school. The Governors may charge the parents for these services and base the charges on the number of sessions booked or attended, whichever is the greater. School endeavours however to gain grants so that these clubs are free of charge to parents.

## **School Meals**

School meals are made available to all pupils for any parent who wishes to purchase them. The Governors charge for these meals on

the basis of how many meals are taken. The current charge for this service is £2.69 per meal per day for children and £2.69 per meal, per day for adults and is subject to review every year. Meals are presently provided by a sub-contractor, ORIAN.

### **Optional Extra Activities**

*(Activities which take place wholly or mainly outside school hours and are not required in order to fulfil statutory duties relating to the National Curriculum or to Religious Education)*

It is the governors' policy to charge for such activities organised by the school. The basis for calculating the charge will be proportionate for each participating pupil for travel, board & lodging, materials, books, equipment, entrance fees and insurance.

The following is a list of additional activities organised by the school, which may require voluntary contributions from parents. This list is not exhaustive:

- sporting activities which require transport expenses;
- outdoor adventure activities;
- visits to the theatre;
- school trips abroad;
- musical events

### **Free School Meals Pupils, Looked After Children or Vulnerable Learners**

The school is allocated money for children who have free school meals, who are looked after children or children whose parents are in the armed forces. This is called the Pupil Premium. It needs to be noted however that here at EJS, Pupil Premium monies are generally used to reduce the overall cost of activities or visits and not used per individual child. The priority for Pupil Premium monies in our school

to provide extra staffing – see Pupil Premium Strategy Plan on our website.

### **Activities not run by the School or LA**

When an organisation acting independently of the school or LA arranges an activity to take place during school hours and parents want their children to join the activity, such organisation may charge parents.

### **Residential Visits**

The school organises a series of annual residential visits for our children. The cost of this trip includes board & lodging, transport, materials, entrance to any sites visited and charges for any activities to be experienced.

A non-residential trip may also be organised for children not wishing to stay away from home. The cost of this trip will be based on travel costs, entrance to sites, materials and charges for activities experienced. The governors' policy is for the school to cover the cost of any additional teacher time necessary to lead the trip or subsequent follow up work.

Where available, sponsorship and/grants may be provided for children of families on forms of income support or in special circumstances to enable them to take part in the option of their choice. This is stated clearly on letters and is dealt with discretely and in confidence by the Headteacher. Parents are given the option of a payment plan to spread the costs of the residential visit.

## **Charging in Kind**

The cost of ingredients, materials, equipment etc. needed for practical subjects such as food technology or DT is budgeted for and borne by the school. However, the school may charge for or require the supply of ingredients and materials if the product is to be owned and taken home by the child afterwards e.g. food products, models containing electrical equipment or batteries. The school will inform parents prior to activities, giving them the choice to pay for materials or purchase their own materials for the activity. This charge is voluntary and no pupil will be excluded from the activity if the parent or carer refuses or is unable to contribute.

## **Breakages & Fines**

The Governors reserve the right to ask parents to pay for the cost of replacing any item such as:

- broken equipment, windows or computing equipment, including iPad
- defaced, damaged or lost text books
- replacement reading or homework diaries
- any item damaged as a result of unsatisfactory pupil behaviour.

## **Special Needs**

The governing body confirms that no pupil with special needs or disabilities will be treated any differently than any other pupil. The school will take all reasonable steps to avoid putting children with special needs at a substantial disadvantage.

## **Equality Statement**

The school aims to ensure that all its stakeholders (pupils, staff, parents, governors and the wider community) are treated with respect and are not discriminated against because of their economic circumstances, race, disability, sex, age, sexual orientation, religion or belief.

### **Review**

There will be an annual review of this policy by the full governing body, in Spring of every year.