



Loaned Device Acceptable Use Agreement

This device is being supplied under the Vulnerable Disadvantaged Programme Scheme (VDP Scheme) provided by the Government in response to the Coronavirus outbreak.

This agreement is to set out how the device should be used to help your child/young person to meet their educational and support needs. This agreement is between you and Ewanrigg Junior School and is valid for the period of time that the device is on **loan** to you.

Please read and complete this form before the device is released to you.

1. The device belongs to Ewanrigg Junior School and is given on loan for the benefit of your child/young person.
2. At the end of the loan period you should return the device to your School.
3. You are responsible for any maintenance or repair of the device.
4. If you lose or damage the device, any covers, chargers or other equipment for the device, you must replace it.
5. The device must not be offered for sale to any third party or advertise the sale or part exchange of the device.
6. If the device is stolen you must report the theft to the police and obtain a crime number and also let the school know.
7. You must not allow the device to be used around food or drink.
8. Online safety should be observed at all times with appropriate restrictions applied to keep your child/young person safe.

Loaned device - Helping to keep your child safe online

Principles of use for discussion with your child/young person

- I always let a parent/carer or suitable adult know when I want to use the device and they have given me permission.
- I only open activities that a parent/carer or suitable adult has told or allowed me to use.
- I will not deliberately look for, save or send anything that could make others upset
- I will immediately tell an adult if I see something that worries or upsets me, or I know is inappropriate.
- I know I must never communicate with strangers online.
- I will keep my username and password secure; this includes not sharing it with others.
- I understand what personal information is and will never share my own or others' personal information such as phone numbers, home addresses, names and dates of birth.
- In order to help keep me and others safe, I know that the files and the online sites that I visit may be checked by my parents/carer or appropriate adult at any time.
- Before I share, post or reply to anything online, I will T.H.I.N.K.

Useful tools and resources for advice and information

Staying safe online:

<https://www.nspcc.org.uk/keeping-children-safe/online-safety/>

<https://www.net-aware.org.uk/>

<https://www.childline.org.uk/info-advice/>

<http://www.safetynetkids.org.uk/>

<https://www.saferinternet.org.uk/>

<https://www.cumbria.gov.uk/communitysafety/saferinternet.asp>

Setting parental controls/restrictions

<https://www.saferinternet.org.uk/>

<https://www.nspcc.org.uk/keeping-children-safe/>

Online gaming and staying safe:

<https://www.childline.org.uk/info-advice/bullying-abuse-safety/online-mobile-safety/online-gaming/>

Keeping safe on social media

<https://www.saferinternet.org.uk/>

As the parent or carer of the child/young person, I understand that the device is to be used to support them and I will ensure that the device is used appropriately in line with this agreement.

I understand that some material on the Internet may be offensive and the use of technology can pose risks to children and young people, I therefore accept responsibility for setting appropriate restrictions and standards for my child/young person to follow, and will check the device at regular intervals to monitor sites, files and applications visited.

Name of child/young person _____

School _____

Parent Signature _____

Date _____

Parent/Carer

I (insert child's name)

- I will be responsible for my behaviour while using the loaned device.
- I will make sure communication with other pupils and adults is polite and responsible
- I will tell my Parents/Carer or class teacher if I see anything online which makes me feel uncomfortable.
- I Understand that my SEESAW or any technology I use for online learning can be checked and that parents/carers will be contacted if a member of school staff is concerned about my e-safety.
- I will be careful when using the loaned device and treat it with respect

I will not Share passwords.

- I will not delete or open other people's files and documents.
- I will not use other people's accounts.
- I will not send any content which is unpleasant. If something like this is found, such as inappropriate images or the use of offensive language, pupils will report it to their parents/Carer or teacher.
- I will not upload images, sound, video or text content that could upset pupils, staff and others.

Signed _____